



CHECKLIST OF DOCUMENTS FOR ABUDHABI FUND

ITEM	SUBMITTED
1. Application Letter.	<input type="checkbox"/>
2. Certified copy of the Resolution authorizing borrowing from ZEEA.	<input type="checkbox"/>
3. Certified copy of Zanzibar Identification Card (Zanzibar ID)	<input type="checkbox"/>
4. Recent two (2) passport size photos	<input type="checkbox"/>
5. Certified copy of Memorandum and Articles of Association.	<input type="checkbox"/>
6. Certified copy of the Certificate of Registration / Incorporation, Business Licenses, TIN Certificates, VRN Certificate	<input type="checkbox"/>
7. Copies of ZFDA, INDUSTRIAL LICENSES, BUILDING PERMITS, etc (whichever is applicable)	<input type="checkbox"/>
8. Copy of the latest annual return filed with Registrar of Companies a) In case of Sole Proprietorship / Partnership certified copy of the Extract of the Register from Registrar of Business. b) In case of Partnership, certified copy of the Partnership Deed / Agreement.	<input type="checkbox"/>
9. Audited accounts for the last three years together with copy of the latest management accounts.	<input type="checkbox"/>
10. Schedule of Debtors and Creditors as per the latest management accounts – age wise.	<input type="checkbox"/>
11. Financial projections and Business Plan i.e. cash flow month by month for the next 12 months.	<input type="checkbox"/>
12. Title Deed of the Security and copy of the document evidencing ownership of the asset offered.	<input type="checkbox"/>
13. Valuation report(s), if available of the offered security.	<input type="checkbox"/>
14. Copies of bank account statements for the last 12 months.	<input type="checkbox"/>
15. CVs of the Directors in case of Companies	<input type="checkbox"/>
16. Company profile.	<input type="checkbox"/>

Delivered By:

Received By:

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Comment by ZEEA Officer: